

## **Contact:**

Christine Del Pozo, Executive Dir. of Human Resources Stanwood-Camano School District 26920 Pioneer Highway, Stanwood, WA 98292 360-629-1200 cdelpozo@stanwood.wednet.edu

- TO: Stanwood-Camano Board of Directors
- FROM: Christine Del Pozo, Executive Director of Human Resources
- SUBJECT: First Reading, Board Policy 5315 Garnishment and Personal Credit Problems
- DATE: January 16, 2024
- TYPE: Action Required

This is the first reading of Personnel Policy 5315 Garnishment and Personal Credit Problems. Updates reflect changes recommended by Washington State School Directors Association. It is identified as a discretionary policy by the Washington State School Directors Association.

The policy will come before the Board for second reading on February 6, 2024. If you have any questions regarding this policy, please contact me.

## GARNISHMENT AND PERSONAL CREDIT PROBLEMS

When so ordered by the <u>s</u>Superior <u>and district c</u>Courts, the U.S. Secretary of Education or the Secretary's guaranty agency (in the case of defaulted student loans), the district <u>will shall</u> comply with the directives of a Writ of Garnishment filed against a staff member of the district. <u>Each garnishment or action for collection of debts will be reviewed by the superintendent</u> and such information will become a part of the record of the staff member. <u>Attempts will be</u> <u>made to counsel or prove a referral for any such staff member with regard to the staff</u> <u>member's financial problems</u>. The district <u>will shall</u> not discharge a staff member for the reason that a creditor of the staff member has subjected or attempted to subject unpaid earnings of the employee to a writ of wage garnishment directed to the district. This provision <u>will shall</u> not apply if the garnishments on three or more separate indebtednesses are served upon the district within any period of twelve (12) consecutive months by the <u>s</u>Superior <u>or district</u> <u>c</u>Court<u>s</u>.

| Legal References: | RCW 6.27.040 | State and <u>municipal</u> <del>public</del> corporations<br>subject to garnishment <u>– Service of writ</u> |
|-------------------|--------------|--|
|                   | 6.27.170     | Garnished employee not to be discharged – Exception  |

Adoption Date: 3.15.04 Stanwood-Camano School District Revision Date: 2.06.24